

# VHE PTO Board Meeting

AGENDA

OCT 11<sup>TH</sup>

7:00PM

VAN HISE ELEMENTARY

<b>MEETING CALLED BY</b>	PTO President Shelby Connell. Officers in attendance: Shelby Connell, Deanna Stadler, Julia Barnes and Weijun Shang. Also in attendance : Principal Keeler, 3 VHE teachers and 12 parents.
--------------------------	---

## Agenda topics

5 MINUTES                      **REVIEW OF PREVIOUS MEETING MINUTES (AUG/SEPT)**                      DEANNA STADLER

<b>DISCUSSION</b>	Deanna motioned to approve August and September meeting minutes with corrections. Julia Stein Barnes 2nd the motion. No discussion. 17 approval votes (100%).
-------------------	---

5 MINUTES                      **EVENT UPDATE**                      SHELBY CONNELL

<b>DISCUSSION</b>	Direct Appeal earnings = \$9500; scheduled to end this Monday. Noodles Night is Monday Oct 17 <sup>th</sup> and 25% of profits go to VHE PTO. Cooking Club, Art Club, Garden Club have all been well received and profitable. REAP starts this Monday and will run until Nov 2 <sup>nd</sup> .
-------------------	--

10 MINUTES                      **PRINCIPAL REPORT**                      PEG KEELER

<b>DISCUSSION</b>	Due to VHE being connected to a Middle School, VHE will also have a new security system. The doors on Segoe Rd and Waukesha Rd will have a buzzer system. The secretary will have to buzz people into school. The new lock system will be working in 8-12weeks. The locks will be on from 9am-3pm daily. 3 <sup>rd</sup> -5 <sup>th</sup> graders are now taking the MAPS testing (Measure of Academic Progress). This is a new assessment for VHE but used widely in other school districts. It is especially helpful for readers over level 30 and gives a different sort of data for the teachers to use in academic planning. The WKCE starts in November for 3 <sup>rd</sup> graders and up. This is a state test and this info is reported publicly. The MAPS test is more for school use. 2 <sup>nd</sup> -5 <sup>th</sup> graders now play first and eat second. Sherrie Dookan came in to assess VHE cafeteria and suggested the students be responsible keying in own code if they are getting hot lunch. This process will be slow at first but will help kids get their lunches quicker and have a longer time to eat in the long run. Discussion about the length of recess and lunch. Also discussion about every student having a usable email address, just needing school ID and LOGIN.
-------------------	--

5 MINUTES                      **TREASURER REPORT**                      WEIJUN SHANG

<b>DISCUSSION</b>	\$12,000 last year cash on hand. Currently \$17,000 cash on hand.
-------------------	---

5 MINUTES                      **FUNDING TEACHERS**                      SHELBY CONNELL

<b>DISCUSSION</b>	2x a year PTO gives \$100 to classroom teachers(18) plus Specials (6). Discussion was about giving the full \$200 to teachers now so that they could use the money in classrooms immediately. Cost to PTO would be \$4800. Julia motioned for teachers to get full \$200 stipend now rather than in 2 separate payments. Sarah Van Reit 2 <sup>nd</sup> the motion. 100% approval.
-------------------	--

5 MINUTES                      **LAMINATOR /OTHER NEEDED PURCHASES**                      PEG KEELER

<b>DISCUSSION</b>	Laminator needed at cost of \$1800 for a year of service and supplies. Deanna Stadler made a motion to approve laminator purchase, Tara Pabellon seconded the motion, 17 approval votes, (100%). Music teacher is requesting new \$100 CD player. Sarah Van Reit made 1 <sup>st</sup> motion to have PTO purchase new CD player for Music Dept, Julia Stein Barnes 2 <sup>nd</sup> the motion. 17 approval votes, (100% approval). Ms Cantwell notes that button maker has arrived and the birthday button design is complete. Sept/Oct birthdays will be celebrated this month. Summer birthdays will be celebrated in June. Ms. Cantwell will need volunteers to cut circles and press buttons together. Other issues included new backpack vacuum for custodians and 4-5 new Netbooks to fill Netbook charger cart for classroom use. Issues for next month.
-------------------	---

5 MINUTES                      **OPEN HOUSE/HEDGIE GEAR RECAP**                      DEANNA STADLER

<b>DISCUSSION</b>	Profit from Open House this year was \$1058.58. \$812 in Pizza sales and \$276 in Hedgie Gear sales minus \$29.42 in cost. Next year we will plan to serve pizza at 5:30pm vs 6pm and order more pizzas to accommodate growing school population. 2011 Hedgie Sale: 61 pants and 88 shirts sold. 149 pieces compared to 193 pieces last year. 44 piece difference but last year PTO scholarship-ed 71 shirts. This year would like to approve getting 1 t-shirt scholarship-ed by PTO. Motion made by
-------------------	---

	Deanna Stadler. Julia 2 <sup>nd</sup> the motion. 100% approval.
--	--

5 MINUTES	<b>PARENT INFORMATION GROUPS</b>	TIM SOBOTA
-----------	----------------------------------	------------

<b>DISCUSSION</b>	Discussion of possible parent coffees after school drop off 1x/week in entrance way of school for parents to feel more of a part of VHE community. A gather and chat time. Principal Keeler will check into space, and a committee will be formed to find coffee supplier and send out backpack flier.
-------------------	--

5 MINUTES	<b>WALKING SCHOOL BUS</b>	DANIELA SPONSELLER
-----------	---------------------------	--------------------

<b>DISCUSSION</b>	40 families currently participating. 60 kids using walking school buses. Safe Kids Coalition helped organize recent Walk to School Day with police escorts.
-------------------	---

5 MINUTES	<b>INTERNATIONAL NIGHT</b>	DANIELA SPONSELLER
-----------	----------------------------	--------------------

<b>DISCUSSION</b>	International Night will be in March. The committee has been thinking about the 40% diverse background of our school and would like to create an International Club. They are hoping to have parents teach different music, arts etc and have these things collected over the year and displayed at International Night. They would like to be PTO sponsored and have school space for the Club. Julia motioned for International Club to be PTO sponsored and Deanna Stadler 2 <sup>nd</sup> motion. 100% approval. Discussion about how club would pay for its supplies. Decided that they have options including requesting funds from PTO, asking for donations at International Night and asking participating families to pay for after school International events.
-------------------	--

5 MINUTES	<b>PARENT BEFORE SCHOOL PLAYGROUND SUPERVISION</b>	BETH CANTWELL
-----------	--	---------------

<b>DISCUSSION</b>	Before school recess duty can be hard on homeroom teachers because they get to their own classrooms late and their students who come from before school arrive before them and have to sit in hall. Also teachers don't have a chance to speak with parents before school. Discussion about having parent volunteers come and take over teacher shifts (tag your it) as they arrive so that teachers can get to their classrooms prior to students arriving. There would always be at least one paid staff at each drop off place.
-------------------	--

10 MINUTES	<b>SCHOLASTIC BOOK FAIR</b>	K. ROMAIN
------------	-----------------------------	-----------

<b>DISCUSSION</b>	2 book fairs this year. Fall and Spring. Spring is a BOGO. Last year raised \$8000 total. Fall sale profits aimed at \$3700 in scholastic dollars or \$1500 cash. Undecided how PTO will take the profit. Will be discussed next month. Fall Fair is Nov 10th and 11th. There will be a new student committee that helps with planning, set-up and sales.
-------------------	---

10 MINUTES	<b>SQUARE ONE ART FUNDRAISER</b>	A. CORTEN
------------	----------------------------------	-----------

<b>DISCUSSION</b>	Will be discussed at November meeting. See email for current details about event
-------------------	--

<b>NEXT MEETING</b>	<b>Tuesday, November 8</b>
<b>LOCATION</b>	<b>VHE Art room (Business Meeting)</b>
<b>TIME</b>	<b>7:00 pm</b>