

VHE PTO Board Meeting Minutes September 17, 2012 7:00pm VHE
 Present: Board members Shelby Connell, Dana McCloskey, Susie Anderson, Sarah Van Riet, Jennifer Roth, Carousel Bayrd,.

MEETING CALLED BY		PTO PRESIDENT SHELBY CONNELL
7:00	BUDGET PROPOSAL FOR 2012-2013	SHELBY CONNELL
	<p>Dana and Shelby wrote up a budget for known expenses/expected income from events this year. All line items on budget reviewed in detail with board. Teacher stipend will continue with \$200/year per classroom and give all in fall. Teresa Hyman requested a stipend of up to \$100 for teaching supplies/expenses (currently gets none) and board unanimously agrees to add that to budget. Surplus money will stay in accounts and be used for needs as they arise in school (or for teacher requests that come in). Historically have kept \$3000 in savings "untouched" and discussed why/how this is beneficial to have a reserve. Group votes to increase this reserve to \$5000 which Dana will adjust.</p>	
	OPEN HOUSE	SHELBY CONNELL
	<p>Time and date were changed due to conflict with Yom Kippur. Discussion around pizza sales and fact that PTO has requested money from families this year and not "given back" yet. Shelby proposed that we offer the pizza no charge this year as a community building, service to teachers/families. Will limit pizza to 2 slices per person as they come through line. Will need less volunteers, no cash box (simplify). Will have table for vegetables families can bring. Will order 750 pieces of pizza (vs. 600 last year), offer a few veggie pizzas, and put some pizzas in teachers lounge so teachers get to eat. Discussion around pros/cons of this, limits to quantities, how to communicate this to families, etc. Board approves this change and Shelby and Jen will adjust flyer details and continue planning.</p>	
	PHOTOS/YEARBOOK	SHELBY CONNELL
	<p>A suggestion was made by a parent to have PTO buy a camera and ask teachers/parents to take photos w/it during the year. Logistics difficult, teachers stated they don't think it would get used. Suggestion made by Jen to ask each event committee to assign a parent to take 20-30 photos and forward to yearbook organizer. Shelby to f/u on this idea.</p>	
	THANK YOUS	GROUP
	<p>How should PTO thank volunteers? Suggestion for thank you notes for significant volunteer efforts. PTO board will do throughout the year to recognize parent/community volunteers.</p>	
	PTO FUND REQUEST FORM	SHELBY CONNELL & DANA MCCLOSKEY
	<p>Form has been developed to make process for teachers requesting funds more "formal." Shelby asks group for input on form content, when during the year to review forms and approve money for projects. Lengthy discussion on best way to handle this, what typical request are for, etc. 1. President and VP review requests and prioritize (due dates teacher submission 10/31/12 & 2/28/13). 2. Shelby present overview of requests twice a year at general PTO meetings (11/13/12 & 3/12/13) 3. Board will meet for 10 min after each of those PTO meetings to vote/approve requests.</p>	
	MISCELLANEOUS	SHELBY CONNELL
	<p>Parent asked if could organize a gathering at school to show a consumerism video and host a discussion. Suggestion made to direct parent to local library for this to reach a broader audience and have better space, etc. Fund raisers: review Great Dane night, B&N night plan, and after school classes. Many ideas for more after school classes have been proposed (these classes have been very successful fund raisers the past year) including Scottish Country dance, Hip Hop class, Zumba for kids. Group agrees to move ahead with all of them.</p>	
NEXT MTG.	<p>October 9, 6:30 PM, Van Hise Elementary - Math These Days presentation by teachers/district</p>	